



INDUSTRY SUPPORT: FACILITIES USE POLICY

1. Purpose

The Australian Film, Television and Radio School has a unique relationship with the screen and radio industries. This relationship provides students with access to the work and thinking of the most creative current practitioners and assists AFTRS to fulfil its functions, including the provision of advanced industry-focused education and training.

AFTRS' Corporate Plan recognises this important relationship by including, as an objective, the continuing encouragement of industry engagement with AFTRS by making AFTRS' facilities available for industry activities and events.

2. Scope

This Policy applies to any person or organisation from the screen or radio industry external to AFTRS requesting to use AFTRS' facilities.

3. Policy Statement

AFTRS may permit people and organisations in the screen or radio industries to use AFTRS' facilities if the use assists AFTRS to meet its Corporate Plan objectives to encourage industry engagement with AFTRS, and assists AFTRS to fulfil its functions.

Generally, the areas available for use will be those commonly open to the public, such as the AFTRS' foyer and the cinema theatre, and some meeting and teaching rooms. The use must only be for industry purposes and, usually, non-commercial.

Only AFTRS' Chief Executive Officer or their delegate may approve a request to use AFTRS' facilities. The decision and the terms of use will be determined in their sole discretion, but may take into account:

- whether or not the use assists AFTRS to fulfil its functions and meet its Corporate Plan objectives to encourage industry engagement with AFTRS;
- the availability of the requested facilities and the effect of the use on AFTRS' activities and student life;
- whether or not the use is for a commercial purpose;
- whether approval of the use could adversely affect alternate facilities providers; and
- whether the use could involve activities AFTRS considers likely to be illegal or inappropriate, to conflict with AFTRS' mission, goals or values, or to bring AFTRS into disrepute.

Where the industry use is for a non-commercial purpose a venue hire fee will generally not be charged. AFTRS may, however, impose charges for ancillary costs, such as for security and cleaning.

Authorisation and Distribution

Authorisation	Chief Executive Officer
Date	11 September 2014
Responsible Officer	Chief Operations Officer
Contact Officer	Manager, Production Delivery
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Associated Documents	Industry Support: Facilities Use Procedure

