



**AUSTRALIAN
FILM TELEVISION
AND RADIO SCHOOL**



Australian Government

AFTRS

WITHDRAWAL FROM COURSE OF STUDY

1. STUDENT DETAILS

Name:		Student No:	
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Course:	
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2. REASON FOR WITHDRAWAL

- Course not appropriate
- Studying elsewhere
- Family/personal circumstances
- Work commitments
- Health issues
- Change of circumstances
- Financial

Other (provide details if applicable):

Date of withdrawal:	
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3. STUDENT DECLARATION

I declare that the information I have submitted in this application is true, correct and not misleading. I understand that AFTRS may vary or reverse any decision concerning my application or not process my application if this is not the case, and that giving false or misleading information may also be an offence under the *Criminal Code*. [I authorise AFTRS to contact any person or organisation giving supporting documents for the purpose of verifying the information they contain.]

Signed:		Date:	
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4. PRIVACY INFORMATION

AFTRS requires the information you give in this application, and in supporting documents, to process the application. Where required to meet AFTRS' legal or administrative obligations, AFTRS may disclose information in it to other Australian government entities. AFTRS collects and deals with your personal information according to Australian privacy law and AFTRS' [Privacy Policy](#), which sets out how you may access and correct the personal information AFTRS holds about you, and how you may complain about any privacy breaches.

Office Use Only:

4. APPROVAL

Director of Screen/Specialist: Approved <input type="checkbox"/>	Signature:	Date:	
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5. STUDENT CENTRE ACTION

Withdrawal completed in PEPi:	Date:	
Relevant teaching staff advised:	Date:	
Student emailed acknowledgement:	Date:	
Exit clearance completed:	Date:	
Education Compliance Administrator notified:	Date:	
Finance notified:	Date:	
Student list updated and withdrawal notified to relevant areas:	Date:	