



APPLICATION FOR DEFERRAL OF STUDY

NB: Please refer to the rules governing deferral contained within the AFTRS Student Handbook before completing this form. Attach a separate page if more space is required.

Name: _____ Student No: _____

Course: (Please circle) Foundation Diploma Graduate Certificate

 Graduate Diploma Master of Arts

Specialisation: _____

Proposed commencement date of deferral: _____

Proposed date of return: _____

Deferral of total course/Deferral of specific module/s (name module/s)

Reasons for deferral: _____

Signature _____ Date _____

Notes or comments from the Student Services Manager:

The application for deferral is **recommended/not recommended** (delete whichever is inapplicable) for the following reasons: _____

Director of Education (signature) _____ Date _____

The application for deferral is **approved/not approved** (delete one)

CEO (signature) _____ Date _____

12. Deferral (Student Handbook 2012)

12.1 Enrolment into AFTRS award courses is determined by merit-based selection on a year-by-year basis. If you do not accept an offer of a place in the year it is made, you are not guaranteed acceptance into that course in any following year. Students who wish to defer must withdraw and reapply in the next application round. **The School may consider an application for deferral if exceptional circumstances exist.**

12.2 If you have commenced a course of study of one semester only, you may apply for a deferral of one or more modules, where you are faced with circumstances of urgent necessity or you can demonstrate such circumstances will benefit your career. Application forms are available from Student Services or the AFTRS website.

12.3 If you have commenced a course of study of 1 or 2 year duration the leave of absence policy (rather than the deferral policy) will apply.