

## COVIDSafe Roadmap

AFTRS is committed to a safe working and learning environment for everyone in our community. AFTRS has developed a plan for COVIDSafe working and learning that is aligned to government advice. This AFTRS plan sets out a staged return to COVIDSafe on-campus working and learning that includes collaborative screen and radio production activities as well as accessing and using specialist equipment safely.

These guidelines and parameters are reviewed by the AFTRS COVIDSafe team weekly and revised in accordance with changing circumstances and the latest government advice. Changes will be based on community vaccination and transmission rates, relevant public health orders, AFTRS COVID Safe Risk Assessment and government recommendations.

### **Omicron Variant**

Given the very high transmission rates of the Omicron variant, AFTRS has developed the OMICRON Zone: MARCH Map to mitigate the risks posed by this variant.

This plan utilised government guidance as at 31 Mar 2022.

## **PRINCIPLES FOR KEEPING AFTRS COVID-SAFE (OMICRON)**

### **Vaccination**

- Full Vaccination mandatory for anyone involved in hands-on learning & production activities, booster shots are required within 2 months of people's eligibility date.

### **Physical Distancing**

- Maintain 1.5m between yourself and others
- Observe room capacity restrictions posted throughout the building
- Adhere to all NSW State quarantine and isolation measures

### **Hygiene**

- Frequently clean and disinfect communal areas
- Maintain good hygiene – hand sanitise / handwash regularly
- Stay home if unwell

### **Feeling Unwell?**

- Don't come into AFTRS

## **DEFINITIONS**

**Hands on learning** are scheduled learning activities that require:

- Specialist equipment and facilities available only from the AFTRS building.
- The physical presence of specialist subject matter experts or contributors.
- For example- actors, documentary participants, movement training and vocal coaches.
- Groups (classes, teams) of students working collaboratively whilst using specialist AFTRS equipment or facilities. For example: some JTAs for MA classes, BA subjects in Image and Sound, BAY3 Cine and Sound electives, some specialist Short Courses such as Lighting Fundamentals, Editing Intensive, Intro to Camera Assisting
- Scheduled classes for the preparation of on-set production and broadcast activities. For example – tech checks, mock shoot, gear training sessions.

**Production Activities** are shoots and radio broadcast activities that require:

- Approved production shoots that have had Final Production Meetings and approved Risk Assessments for productions for BA and MA courses.  
For example: gear pick up and return, pre-light session, bump in for art department plus the actual shoot days
- Approved radio broadcast activities
- Production activities that are scheduled as part of a Short Industry Course
- Activities related to Course Related Practice (CRP)

# AFTRS

When in the building, it is everyone's responsibility to look after our community and show the leadership to point out when things aren't working well or when we observe individual / groups not following the guidelines.

If you have any COVIDSafe questions, feedback or reports to make, please contact [COVIDSafe@aftrs.edu.au](mailto:COVIDSafe@aftrs.edu.au)

## **Rapid Antigen Testing Procedure on Arrival (At discretion of COVID Safe Committee)**

1. All Staff/Students obtain R.A.T. test from COVID Safe Manager/Security on arrival to AFTRS.
2. COVID Safe Manager/Security to explain process if needed, students/staff to administer test outside the building.
3. Student/Staff can then wait for 15 mins for test result outside the building.
4. Student/Staff show result to security guard/COVID Safe Manger at door. Test to be disposed.
5. If negative, Security/COVID Safe Manager allows access & issues wrist band for re-entry.
  - i. If positive, follow positive case protocols. (Security/CS Manager to record names of any positive cases)  
Student/Staff to enter building & scan in to Sentrient
6. If security or COVID Safe Manager is not available, tests are available from reception.

*\*For anyone who has recently had COVID and has completed their isolation period, please show your registration text from NSW Health to gain entry to the building and you will not be required to undertake an RAT Test for this period. This is permitted for 30 days from when you had COVID due to the likelihood of returning a positive RAT test during this time.*

## **"False Positives" Procedure**

- There should be no provision for taking a second test unless the first test is deemed invalid through lack of a control line or other test failure.
- If a test comes back as positive, it should be presumed positive, and the person either isolate in line with health advice, or confirm with a PCR (noting that most pathology providers are turning away people for this, so you may be able to engage private pathology with referral forms for this).

## COVIDSafe ROADMAP

The COVIDSafe Committee approves the changes to measures based on community vaccination & risk level, using the following criteria:

- Public Health Orders
- Ongoing benchmarking with other institutions with similar activities
- Community vaccination & Covid transmission rates
- AFTRS Risk Assessment of current environment & specific activity

**REFER TO "CURRENT COVID SAFE MEASURES" ON THE BASE CAMP/MOODLE TO SEE THE CURRENT MEASURES WITH MASKS & R.A.T. TESTING**

**COMPULSORY MASK WEARING & RAT TESTING IS AT THE DISCRETION OF THE COVID SAFE COMMITTEE. THIS IS DEPENDANT ON THE AFTRS RISK ASSESSMENT, COMMUNITY TRANSMISSION RATES AND ACTIVITY WITHIN THE SCHOOL.**

**CHANGES WILL BE COMMUNICATED THROUGH TEAMS, SIGNAGE AT THE DOOR & ON THE WEBSITE, BASE CAMP & MOODLE.**

**SEE ABOVE FOR MASKS & RAT TESTING POLICY.**

Activity	BLUE ZONE: FROM 14 MARCH	YELLOW ZONE: FROM 4 APRIL	GREEN ZONE: FROM 19 APRIL
Building Entry Requirement	<p>Refer to Current COVID Safe Measures on Base Camp/Moodle/Website for current mask &amp; R.A.T. protocols.</p> <p>Full Vaccination is mandatory for anyone involved in hands-on learning &amp; production activities, booster shots are required within 2 months of people's eligibility date. (OR a Certified Medical Exemption from all COVID Vaccinations)</p> <p>AND</p> <p><u>Check in to Sentrient on Entry</u> If you do not have a compatible smart phone/device, you must enter your contact details into the AFTRS iPad PLUS provide a printed certified Vaccination Certificate</p> <p>Observe public health orders</p> <p>(If you have a Certified Medical or other Lawful Exemption from wearing a mask please have a confidential conversation with the Director of People &amp; Culture or Student Centre).</p>	<p>Refer to Current COVID Safe Measures on Base Camp/Moodle/Website for current mask &amp; R.A.T. protocols.</p> <p>Full Vaccination is mandatory for anyone involved in hands-on learning &amp; production activities, booster shots are required within 2 months of people's eligibility date. (OR a Certified Medical Exemption from all COVID Vaccinations)</p> <p>AND</p> <p><u>Check in to Sentrient on Entry</u> If you do not have a compatible smart phone/device, you must enter your contact details into the AFTRS iPad PLUS provide a printed certified Vaccination Certificate</p> <p>Observe public health orders</p> <p>(If you have a Certified Medical or other Lawful Exemption from wearing a mask please have a confidential conversation with the Director of People &amp; Culture or Student Centre).</p>	<p>Refer to Current COVID Safe Measures on Base Camp/Moodle/Website for current mask &amp; R.A.T. protocols.</p> <p>Full Vaccination is mandatory for anyone involved in hands-on learning &amp; production activities, booster shots are required within 2 months of people's eligibility date. (OR a Certified Medical Exemption from all COVID Vaccinations)</p> <p>AND</p> <p><u>Check in to Sentrient on Entry</u> If you do not have a compatible smart phone/device, you must enter your contact details into the AFTRS iPad PLUS provide a printed certified Vaccination Certificate</p> <p>Observe public health orders</p> <p>(If you have a Certified Medical or other Lawful Exemption from wearing a mask please have a confidential conversation with the Director of People &amp; Culture or Student Centre).</p>
Building: Staff / Worker Access	<p>No Dependants, Friends or Animals permitted in the building.</p> <p>Service animals are permitted at all times.</p> <p>External suppliers permitted to come in for pre-booked meetings. Anyone coming into the building must follow the building entry protocols.</p>	<p>Staff can access the building as they like for work. Flexible Working to remain in place.</p> <p>If you have issues with care arrangements and need to bring your dependants into the building please have a conversation with Director of P&amp;C to discuss options.</p> <p>No Friends or Animals permitted in the building.</p> <p>Service animals are permitted at all times.</p>	<p>Flexible working arrangements in place. Staff can access building as they wish within opening hours.</p> <p>Dependants, Friends and animals are permitted in the building. Please refer to P&amp;C for policies on visits.</p> <p>Service animals are permitted at all times.</p>
Building: Student Access	<p>Students can access the building for study purposes. You do not need approval to access the building.</p> <p>Class delivery will remain as per timetable. For any actors under 15, contact Head of Production.</p>	<p>Students can access the building as they like. No approval required.</p> <p>Class delivery will remain as per timetable.</p> <p>For any actors under 15, contact Head of Production.</p>	<p>Class delivery as per timetable. Students can access building as they wish within opening hours.</p> <p>For any actors under 15, contact Head of Production.</p>

# AFTRS

Building Open Status	The building will be open: Mon-Fri: 08:00-21:00 Sat-Sun: 08:30-17:30  Closed to the public.	The building will be open: Mon-Fri: 08:00-21:00 Sat-Sun: 08:30-17:30  Closed to the public.	The building will be open: Mon-Fri: 08:00-21:00 Sat-Sun: 08:30-17:30  Open to the public.
Learning & Classes	Hands-on learning activities are prioritised for on campus delivery. (SEE DEFINITIONS).  Class delivery will remain as per timetable.  Other classes will continue to be delivered remotely where practicable.	Class delivery will remain as per timetable, with the majority of classes delivery on campus.	Class delivery as per timetable.
Industry Access / Functions and Events	Events for up to ten permitted, at the discretion of the COVID Safe Committee. All Groups must provide their own Rapid Antigen Tests to administer on arrival at AFTRS until mid-March.	Events for up to thirty permitted, anything over this is at the discretion of the COVID Safe Committee.	Events & Access permitted as per Industry Access Policy.
Library	Open but viewing rooms to remain closed.	Open as per normal hours.	Open as per normal hours.
Room capacity restrictions	Room capacity is set to allow for social distancing.  For any specialist activities and spaces, capacity may be changed at the combined discretion of the CTO, Head of Facilities and Head of Program Resourcing.	No restrictions are in place. Please remember to social distance where possible.	No restrictions are in place. Please remember to social distance where possible.
Physical distancing	Physical distancing guidelines enforced.  No congregating in public spaces.	Physical distancing strongly encouraged	Physical distancing strongly encouraged
Production Activities	Productions occurring and adhering to approved COVIDSafe Plan. Approved volunteer crew allowed.  Daily RAT Testing for all on set. Masks mandatory at all times, except for actors only while on camera.	Productions occurring and adhering to approved COVIDSafe Plan. Approved volunteer crew allowed.  Daily RAT Testing for all on set. Masks mandatory at all times, except for actors only while on camera.	Productions occurring and adhering to approved COVIDSafe Plan.  Productions in the building will follow the same "Current COVID Safe Measures" as required to enter the building. Please refer to the COVID Safe Base Camp/Moodle/Website for latest measures.  For offsite shoots- please check with the Head of Production.
Post Production Facilities	See "Room Capacity Restrictions"	See "Room Capacity Restrictions"	See "Room Capacity Restrictions"
Production Equipment Pickup	As per normal process. If you required contactless collection, please contact tech store directly.	As per normal process. If you require contactless collection, please contact tech store directly.	As per normal process. If you require contactless collection, please contact tech store directly.
Radio Broadcast & Audio Studios	See "Room Capacity Restrictions"	See "Room Capacity Restrictions"	See "Room Capacity Restrictions"
Short Course & Industry Certificates	All Short Courses & Industry Certificates with a start date of March & April will proceed unless advised otherwise.	All Short Courses & Industry Certificates will proceed unless advised otherwise.	All Short Courses & Industry Certificates will proceed unless advised otherwise.
Graduand Access	Equipment is bookable for off-campus practice where approved. Exceptions may apply.	Graduands may access facilities as per normal process.	Graduands may access facilities as per normal process.
IT Equipment Pickup	As per normal process. If you required contactless collection, please contact tech store directly.	As per normal process. If you require contactless collection, please contact IT directly.	As per normal process. If you require contactless collection, please contact IT directly.
Work Experience (AFTRS Hosting)	Remote only	Remote only	As per normal process. See P&C for more information.
Work Placements (AFTRS students on placement)	Restrictions for placements determined by external placement sites and dependent on specific sector /provider	Determined by external placement sites and dependent on specific sector /provider	Determined by external placement sites and dependent on specific sector /provider
Café	Closed	Closed	Open

# AFTRS

## What is COVID-19?

COVID-19 is an acronym for 'coronavirus disease 2019', a novel respiratory virus which is believed to have originated in December 2019. The World Health Organization (**WHO**) declared that COVID-19 was a Public Health Emergency of International Concern on 30 January 2020. On 11 March 2020, WHO declared COVID-19 to be a Pandemic.

COVID-19 is part of a family of coronaviruses which can cause illness in humans and animals. COVID-19 is a new strain of coronavirus. So far, there is no vaccine or cure. Individuals with mild cases can generally manage their symptoms through rest and recuperation at home. However, in severe cases, hospitalisation and intensive care is necessary. Complications of COVID-19 can be fatal. Importantly, COVID-19 is highly infectious as it can be transmitted indirectly, as well as through direct contact.

### Symptoms

There is no conclusive set of symptoms which will indicate whether a person has COVID-19. At the moment, a test is needed to confirm a diagnosis of COVID-19. However, there are a set of common and less common symptoms which patients generally present with:

COMMON	OTHER SYMPTOMS
Fever (37.5°C or higher)	Runny Nose
Cough	Headache
Sore Throat	Muscle or Joint Aches & Pains
Shortness of Breath/Difficulty Breathing	Loss of Appetite
Fatigue	Conjunctivitis
Loss of Sense of Smell	Skin Rash
Altered Sense of Taste	Discolouration of Finger or Toes
Nausea	Chest Pain or Pressure
Vomiting	Loss of Speech or Movement
Diarrhoea	

*Sourced from Australian Government Department of Health, NSW Government & WHO*

Generally, the average time for symptoms to manifest is thought to be 5 – 6 days after infection. However, it is important to note that this is only on average. Some people who contract COVID-19 may not present any symptoms at all but will still be able to spread the virus. On the other hand, some individuals will present with symptoms after the sixth day past infection. The medical consensus seems to be that where a person with COVID-19 does display symptoms, this will be within a 14-day window.

### How COVID-19 Spreads

Currently, it is understood that COVID-19 spreads in the following ways:

- Contact with a person while they are infectious (including in the 48 hours before they had symptoms)
- Direct or indirect contact with respiratory droplets (such as when a person coughs or sneezes)
- Direct contact with objects and surfaces (like doorknobs or tables) which are contaminated by respiratory droplets from an infected person, then touching your mouth or face

### Vulnerable Groups

Based on the current evidence, the Commonwealth Department of Health has identified that the people most at risk of contracting COVID-19 are:

- Those who have been in contact with someone who has been diagnosed with COVID
- People in correctional and detention facilities
- People in group residential settings

The Commonwealth Department of Health has identified that the following persons are likely to be at a higher risk of serious illness / complications if they are infected with COVID-19:

- Aboriginal and Torres Strait Islander people aged 50 years and older with one or more chronic medical conditions
- People aged 65 years and older with chronic medical conditions
- People aged 70 years or older
- People with chronic conditions or compromised immune systems
- People in aged care facilities
- People with a disability

### Resources

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For further information, please refer to the following resources:

National Coronavirus Helpline <a href="https://www.health.gov.au/">https://www.health.gov.au/</a>	1800 020 080
NSW Health Department Helpline <a href="https://www.health.nsw.gov.au/Infectious/covid-19/Pages/default.aspx">https://www.health.nsw.gov.au/Infectious/covid-19/Pages/default.aspx</a>	1300 066 055
QLD Health Department Helpline <a href="https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19">https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19</a>	13 432 584
VIC Health Department Helpline <a href="https://www.dhhs.vic.gov.au/coronavirus">https://www.dhhs.vic.gov.au/coronavirus</a>	1800 675 398
SA Health Department Helpline <a href="https://www.covid-19.sa.gov.au/">https://www.covid-19.sa.gov.au/</a>	1300 232 272
WA Health Department Helpline <a href="https://ww2.health.wa.gov.au/articles/a_e/coronavirus">https://ww2.health.wa.gov.au/articles/a_e/coronavirus</a>	(08) 6373 2222
TAS Health Department Helpline <a href="https://www.coronavirus.tas.gov.au/">https://www.coronavirus.tas.gov.au/</a>	1800 671 738
ACT Health Department Helpline <a href="https://www.covid19.act.gov.au/">https://www.covid19.act.gov.au/</a>	(02) 5124 9213
NT Health Department Helpline <a href="https://coronavirus.nt.gov.au/">https://coronavirus.nt.gov.au/</a>	(08) 8922 8044

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